

MINUTES

**CITY OF PURCELL
PURCELL PUBLIC WORKS AUTHORITY
JOINT SPECIAL MEETING
APRIL 25, 2023
6:00 P.M.
IN THE DOWNSTAIRS COMMUNITY ROOM OF
PURCELL CITY HALL
230 WEST MAIN STREET**

1. Call to order and declaration of a quorum present.

Mayor Fishburn called the meeting to order and declared a quorum to be present at 6:00 p.m.

2. Roll Call.

Roll call was conducted by City Treasurer, Victor Lohn, with the following results:
Councilmembers present: Graham Fishburn, Ted Cox, Theda Engert, Jay Tate, Allen Eubanks.

Councilmembers absent:

Staff present: Dale Bunn, Victor Lohn, Justin Howell, Bobby Elmore, James Bolling, Greg Cypert, Rocky Claunch, John Blue, Rachael Huey, Matt Martinez, Brandi Idlett, Serena Melton

Counsel: Absent

3. Pledge of Allegiance.

Mayor Fishburn led the Pledge of Allegiance.

Allen Eubanks offered the invocation.

4. Welcome.

Mayor Fishburn welcomed guests, staff, and council members.

5. Administer the oath of office and swear in council member Graham Fishburn as Council Member for Division 1.

Graham Fishburn as Council Member for Division 1 (term April 2023-April 2026)

Vice-Mayor/Vice-Chairman Ted Cox administered the Oath of Office to Graham Fishburn.

6. Discussion and possible action to select a bid alternate for the Main StreetScape project.

Rudy Construction was awarded the bid.

Kendall Wallace presented on behalf of the Oklahoma Department of Transportation.

- Base Bid: \$3,175,526.91- \$1,524,252.92 Federal = \$1,651,273.99 City Funds - \$1,039,507.00 already deposited = \$611,766.99 Additional Funds
- Base Bid + Alt 1: \$3,452,533.00 - \$1,657,215.84 Federal = \$1,795,317.16 City Funds - \$1,039,507.00 already deposited = \$755,810.16 Additional Funds.
- Base Bid + Alt 2: \$3,899,429.53 - \$1,750,380.00 Federal = \$2,149,049.53- \$1,039,507.00 already deposited = \$1,109,542.53 Additional funds.
- Base Bid + Alt 1 & 2: \$4,176,435.62 - \$1,750,380.00 Federal = \$2,426,055.62 - \$1,039,507.00 already deposited = \$1,386,548.62 Additional funds needed.

*Alt 1 is landscaping but irrigation material would be there for landscaping to be done at a later date.

*Alt 2 is the lighting including demolition of the current lights before sidewalks are demolished. The conduit would be in (already included in base bid) and our crews would later purchase materials and install the new wire and lighting and there would be no markups on materials. Discussion was had concerning timeline for completion and funding.

Mr. Bunn noted that there will be weekly meetings with the contractor and merchants to keep everyone informed.

Vice-Mayor Cox made a motion seconded by Councilwoman Engert to approve the base bid.

Yes: Cox, Engert, Fishburn

No: Tate, Eubanks Absent: None

7. Discussion and possible action to approve Resolution authorizing funding the City share of TAP-244D(083)TP, State Job No 32995(04), locally referred to as Main StreetScape, with the Oklahoma Department of Transportation.

Vice-Mayor Cox made a motion seconded by Councilman Eubanks to amend Agenda Item No. 7 to include 23-C03 after the word Resolution.

Yes: Cox, Eubanks, Engert, Tate, Fishburn

No: None Absent: None

Vice-Mayor Cox made a motion seconded by Engert to approve Agenda Item No. 7 as amended with \$1,651,273.99 proposed project cost.

Yes: Cox, Engert, Fishburn

No: Tate, Eubanks Absent: None

8. All Road Construction presentation.

All Roads was not able to attend this meeting. Agenda Item No. 8 was passed.

9. Discussion and possible action to award paving parking lot work at Sunray Baptist Church as payment for using their property for route of temporary road, storage of medical office building construction supplies and parking of construction employees.

Mr. Bunn presented. When we needed by-pass road to work on the medical office building and a space for storage of materials and we asked Sunray Baptist Church for use of a portion of their parking. They agreed and asked in return that we pave their parking lot. That being costly, approximately \$120,000.00-\$140,000.00 so we asked if we could use millings on the site.

Ellsworth was low bidder on the project at \$31,760.38 and it was presented to the church to take before the board of deacons deemed that to be acceptable. Question was asked about cost sharing and there is \$10,000.00 from Waldrop and \$5,000.00 from Integrate. Discussion was had concerning the timing of completion of other projects on adjacent sites in relation to the timing of when the paving would take place.

Agenda Item No. 9 was tabled. No action was taken.

10. Discussion and possible action regarding round table discussion by council and staff of the 2023-2024 Fiscal Year Budget.

Police Department

Chief Bobby Elmore presented. Increases in Instruction Pay, Detective Pay, FTO Pay, Buyback estimate. Decreases in Gas & Oil, Education Reimbursement and Detention Services. Capital outlay includes budget for 3 upfitted vehicles.

Discussion was had about accounting procedures for municipalities, recruitment status of PD, and about vehicles and upfit equipment.

Municipal Court

Assistant Chief James Bolling presented and noted no changes in this budget from last year.

Animal Control

Assistant Chief James Bolling presented.

Capital Outlay budgeted for replacement of 22 year old Tahoe that doesn't run and another 11 year old vehicle that is becoming high maintenance.

Fire Department

Chief Greg Cypert and Assistant Chief Rocky Claunch presented.

Increases in Gross Salaries, Volunteer Firefighters, Overtime, Gas & Oil, Vehicle Maintenance, Clothing Allowance, Miscellaneous, Dues, and Educational Supplies.

Decreases in Fitness Testing.

Capital Outlay budgeted for replacement of Fire Marshall's 2011 Silverado with upfitting and replacing supply line that is 21 years old.

Purchasing

No changes, however, salary does not include COLA, if any.

Parks & Recreation

John Blue presented.

Increases in Office & Cleaning Supplies, Gas & Oil, Vehicle Maintenance, Equipment Maintenance, Park Maintenance, Tools, Clothing Allowance, Clean Up, Events, Portable Restrooms, Merchant Fees, Travel & Training.

Capital Outlay budgeted for new vehicle, several tools, maintenance items, landscaping, upgrades to several electrical/lighting items, splash pad vault repair, and McCurdy Park renovation.

Code Enforcement

Justin Howell presented.

Increased Gas & Oil, dues and publication, nuisance abatement, and plans review & inspection.

Communications

Dale Bunn presented with no changes.

Emergency Management

Rachael Huey presented.

Increases in gas & oil, vehicle maintenance, equipment maintenance, dues & subscriptions, travel & training.

Added new line items for equipment, supplies, uniforms, public education & outreach, and radio repairs & installation.

Capital Improvement: EOC design and a new half-ton pick up.

Airport

Rachael Huey presented.

Increases: Courtesy car fuel & maintenance.

New line items: Building maintenance, dues, office supplies.

Decrease: Removing telephone.

Capital Improvement: Cameras/access control/security and driveway/sidewalk to terminal.

11. City Council Comments.

Vice-Mayor Cox:

Noted this is his second to last meeting of this nature.

Councilwoman Engert:

None.

Councilman Tate:

Asked about Southbrook traffic, was noted meeting was scheduled with contractors.

Councilman Eubanks:

None.

Mayor Fishburn:

Thanked everyone for their hard work.

12. City Manager and staff comments.

None.

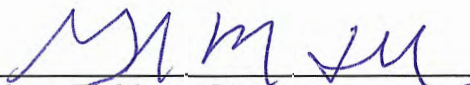
13. City Attorney comments.

None.

14. Adjourn.

Mayor Fishburn declared the meeting to be adjourned at 8:53 p.m.

Approved this 5th day of June 2023



Graham Fishburn, Mayor

Attest:



Andrea Millsap, City Clerk/Secretary

