

MINUTES

**PURCELL PUBLIC WORKS  
AUTHORITY REGULAR MEETING  
APRIL 3, 2023  
6:00 P.M.  
IN THE COMMUNITY ROOM  
OF THE POLICE SERVICE BUILDING  
1515 N. GREEN AVENUE**

**1. Call to order and declaration of a quorum present.**

Chairman Fishburn called the meeting to order and declared a quorum to be present at 7:08 p.m.

**2. Roll Call.**

Roll call was conducted by Secretary, Andrea Millsap, with the following results:

Trustees present: Ted Cox, Graham Fishburn, Theda Engert, Jay Tate, Allen Eubanks

Trustees absent:

Staff present: Dale Bunn, Victor Lohn, Andrea Millsap, Serena Melton, John Blue, Michael Minor, Josh VanOort.

Counsel: Greg Dixon

**3. Discussion of agenda items.**

Chairman Fishburn called for any discussion of agenda items.

**4. Approval of the Consent Agenda:**

*All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body. The items on the Consent Agenda WILL NOT be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request it be removed from the Consent Agenda and placed in its proper order on the regular agenda for consideration.*

- a. Approval of claims as presented in the Council Expense Report in the amount of \$538,869.94.
- b. Approval of the claims from the Water Impact Fee Fund as presented in the Council Expense Report in the amount of \$36,200.00.
- c. Approval of payment of Golf Claims as presented in the Council Expense Report in the amount of \$76,244.89.
- d. Approval of estimated payroll in the amount of \$295,000.00.
- e. Approval of the Treasurer's Financial Report.
- f. Approval of March 3, 2023, Regular Meeting Minutes.

Vice Chairman Cox made a motion second by Trustee Eubanks to approve the Consent Agenda as written.

Yes: Cox, Eubanks, Tate, Engert, Fishburn

No: None Absent: None



**10. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O.S. 307 § (B) (3).**

- a. Discussion and consideration concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.

Vice Chairman Cox made a motion second by Trustee Engert to enter into joint Executive Session at 7:19 p.m. with the following persons entering: Trustees who are present, Trust Attorney Greg Dixon, Trust Manager Dale Bunn and Trust Treasurer Victor Lohn.

Yes: Cox, Engert, Fishburn, Eubanks, Tate

No: None Absent: None

*Chairman Fishburn declared the Council has returned from Executive Session at 8:02 p.m.*

**11. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH (25 O.S. 307 § (B) (3).**

- a. Discussion and consideration concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.

No action taken.

**12. Trustee comments.**

**Trustee Cox:**

None.

**Trustee Engert:**

None.

**Trustee Tate:**

Thanked VanOort and Gulliver for their service.

Asked Mr. Bunn if when we sell a sewer tap, do they have a backstop valve? Is that a requirement of the City? Mr. Bunn noted he believed it was and he will check and get back with Mr. Tate.

**Trustee Eubanks:**

Asked for status on Johnson Road paving and grant. Mr. Bunn said he would contact Commissioners Lyles to get an update.

Asked about the Loader and blades purchased in February and how it related to budget (\$170,000.00) vs. cost (\$183,000.00). Mr. Bunn to review the information and get back with Councilman Eubanks.

Asked about the ribbon cutting date for the trails phase 2. Serena noted later that John Blue text her and is planning to have it on Walk The Trails Day which is currently scheduled June 3<sup>rd</sup>.

Also asked Mr. Bunn if he has heard anything back in response to the ODOT letter that was sent out last month.

Asked if there was a penalty for the contractor for the road for them not coming back when we're ready for them. Mr. Bunn noted there is not.

**Chairman Fishburn:**

Asked that the lights on the Trails at the lake be checked and any burned out bulbs be replaced as well as any lights around town that were out.

Noted that the traffic at 8<sup>th</sup> and VanBuren is an issue (Westbound in VanBuren when stopping on 8<sup>th</sup> Street). The signage says cross traffic does not stop and believes it should say oncoming traffic does not stop.

Thanked the council members and employees for their service to the city.

General Manager and Staff Comments

None.

**13. Adjourn.**

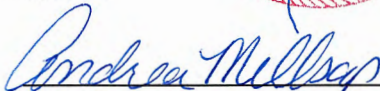
Chairman Fishburn declared the meeting to be adjourned at 8:15 p.m.



*Approved this 1<sup>st</sup> day of May 2023*

  
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**Graham Fishburn, Chairman**

*Attest:*

  
\_\_\_\_\_  
**Andrea Millsap, Secretary**