

MINUTES

PURCELL PUBLIC WORKS
AUTHORITY REGULAR MEETING
MARCH 6, 2023
6:00 P.M.
IN THE COMMUNITY ROOM
OF THE POLICE SERVICE BUILDING
1515 N. GREEN AVENUE

1. Call to order and declaration of a quorum present.

Chairman Fishburn called the meeting to order and declared a quorum to be present at 7:17 p.m.

2. Roll Call.

Roll call was conducted by Secretary, Andrea Millsap, with the following results:

Trustees present: Ted Cox, Graham Fishburn, Theda Engert, Jay Tate, Allen Eubanks

Trustees absent: None.

Staff present: Dale Bunn, Victor Lohn, Andrea Millsap,

Michael Minor, Justin Howell, Clent Kennedy, Serena Melton, Bobby Elmore, Trey Phillips, John Blue, Rachael Huey, Greg Cypert, Quinn Kroth, Mike Lewis.

Counsel: Greg Dixon

3. Discussion of agenda items.

Chairman Fishburn called for any discussion of agenda items.

4. Approval of the Consent Agenda:

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body. The items on the Consent Agenda WILL NOT be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request it be removed from the Consent Agenda and placed in its proper order on the regular agenda for consideration.

- a. Approval of claims as presented in the Council Expense Report in the amount of \$555,179.68.
- b. Approval of the claims from the Water Impact Fee Fund as presented in the Council Expense Report in the amount of \$0.00.
- c. Approval of payment of Golf Claims as presented in the Council Expense Report in the amount of \$45,692.89.
- d. Approval of estimated payroll in the amount of \$295,000.00.
- e. Approval of the Treasurer's Financial Report.
- f. Approval of February 6, 2023, Regular Meeting Minutes.

Trustee Engert made a motion second by Trustee Tate to approve the Consent Agenda as written.

Yes: Engert, Tate, Cox, Eubanks, Fishburn

No: None Absent: None

5. Discussion and possible action on items removed from the Consent Agenda.

Not items were removed from the Consent Agenda.

6. Discussion and possible action concerning a recommendation from Trey Phillips, Electric Supervisor, to award bid for the South Green Avenue Lighting Project to Harcon, LLC from the following bids:

- | | |
|-------------------------|--------------|
| a. Harcon, LLC | \$239,450.00 |
| b. B&B Industries, Inc. | \$347,000.00 |
| c. TLS Group, Inc. | \$385,733.50 |

Trey Phillips, Electric Supervisor presented information noting Mr. Harris of Harcon was the low bid and was the only bidder to appear for a pre-bid site visit to walk the project. Also noted the project was approximately \$50,000.00 over the project estimate and this was due to increase in cost of materials since the time of the estimate.

Vice-Chairman Cox made a motion second by Councilman Eubanks to approve Agenda Item No. 16 as written.

Yes: Cox, Eubanks, Engert, Tate Fishburn

No: None

Absent: None

7. Update by the City Manager on the expenses for completion of the new hospital, including 2020 Bonds, 2019 Bonds and Cash Reserves.

Mr. Bunn reviewed printouts. All of the 2020 Hospital Bond funds have been used. We've been using the 2019 Bond funds (2019 funds attributable to survey, Krapf Rentals for sewer line, CK Utilities for the water line, Central Plains for the road) The remaining cost estimates \$250,000.00 for Central Plains for the retention pond and regrading; \$400,000.00 for All Roads Paving. So the Central Plains, All Roads Paving, and remaining money owed to Waldrop Construction totals up the \$1 million we'll be over on the hospital budget. Discussion was had about additional funds needed for landscaping, irrigation, sodding, etc. Mr. Bunn said he believed that would be \$25,000.00±. We acquired that back from Waldrop Construction and Waldrop credited that amount on the last invoice that was submitted. Further discussion was had about items unfinished and how payments will be handled.

8. Discussion and possible action to approve the recommendation of the Purcell Municipal Hospital Board of Directors to declare the items described on Exhibit "A" as surplus and approving sale of said items.

Discussion was had between council and Chris Wright of Purcell Hospital concerning the method of disposal and the type of items on the list.

Trustee Eubanks made a motion second by Trustee Tate to approve Agenda Item No. 8 as written.

Yes: Eubanks, Tate, Cox, Engert, Fishburn

No: None

Absent: None

9. Discussion and possible action to approve Budget Amendment PWA-2023-4 in the sum of \$40,761.00 (\$23,487.00 for clerical error and \$17,274.00 reimbursement for Arby's transformer purchased by PPWA).

Trustee Eubanks made a motion second by Trustee Tate to approve Agenda Item No. 9 as written.

Yes: Eubanks, Tate, Cox, Engert, Fishburn

No: None

Absent: None

10. Discussion and possible action to approve soliciting bids for test holes and a new water supply well at the Lexington well field.

Kenny Sullivan presented. Plans were sent to DEQ last month and we've not received anything back yet. However this is a long process. We plan to drill 3 test holes, find formation, then we

14. Trustee comments.

Trustee Eubanks:

Eubanks asked Mr. Bunn about the plan for improving audio for broadcast. Mr. Bunn noted it was going to be added to the 2023-2024 budget. Discussion was had and Eubanks directed Mr. Bunn to go ahead and purchase the equipment.

Eubanks thanked Mr. Bunn and Mr. Martinez for getting the dead end sign up on the road by the lake that he asked for at the last council meeting.

Eubanks questioned Mr. Bunn about salaries outpacing the budget. Mr. Bunn said he didn't have information in front of him but if Mr. Eubanks would let him know what departments he was talking about he would look into it and get back with him.

Trustee Tate:

Asked Mr. Blue projected time for the playground. Mr. Blue said we had the equipment and are waiting on the installation people to finish a job out of state. Should be started by the end of the month.

Asked Chief Elmore if he has noticed an uptick in the area of homeless and are we doing anything about it. Chief Elmore asked what exactly and noted that if they are on private property they trespass them and the police department has a homeless liaison to try to get them resources. Most of them, that he's aware of, live out in the woods and we can't make them leave just because of their existence in the city of Purcell.

Trustee Engert:

None.

Vice-Chairman Cox:

Noted he would like to get an ordinance or resolution in place prior to 4th of July permitting season concerning sales tax deposits for Fireworks previously discussed.

Chairman Fishburn:

Asked when the hospital billboard, that was damaged by the high winds, was going to be repaired. Mr. Bunn said he believed it had already been done.

Gave a thank you to those involved in preparation of the employee luncheon.

15. General Manager and Staff Comments

Mrs. Millsap noted that the release of the bonds on the old hospital site property has been obtained and filed and all title requirements have been met. Title is now clear.

16. Adjourn.

Chairman Fishburn declared the meeting to be adjourned at 8:21 p.m.

Attest:


Andrea Millsap, Secretary



Approved this 3rd day of April 2023


Graham Fishburn, Chairman