

MINUTES

PURCELL PUBLIC WORKS
AUTHORITY REGULAR MEETING
FEBRUARY 6, 2023
6:00 P.M.
IN THE COMMUNITY ROOM
OF THE POLICE SERVICE BUILDING
1515 N. GREEN AVENUE

1. Call to order and declaration of a quorum present.

Chairman Fishburn called the meeting to order and declared a quorum to be present at 7:33 p.m.

2. Roll Call.

Roll call was conducted by Secretary, Andrea Millsap, with the following results:

Trustees present: Ted Cox, Graham Fishburn, Theda Engert, Allen Eubanks

Trustees absent: Jay Tate

Staff present: Dale Bunn, Victor Lohn, Andrea Millsap, Bobby Elmore, Serena Melton, Michael Minor

Counsel: Greg Dixon

3. Discussion of agenda items.

Chairman Fishburn called for any discussion of agenda items.

4. Approval of the Consent Agenda:

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body. The items on the Consent Agenda WILL NOT be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request it be removed from the Consent Agenda and placed in its proper order on the regular agenda for consideration.

- a. Approval of claims as presented in the Council Expense Report in the amount of \$343,360.71.
- b. Approval of the claims from the Water Impact Fee Fund as presented in the Council Expense Report in the amount of \$0.00.
- c. Approval of payment of Golf Claims as presented in the Council Expense Report in the amount of \$33,935.39.
- d. Approval of estimated payroll in the amount of \$295,000.00.
- e. Approval of the Treasurer's Financial Report.
- f. Approval of January 3, 2023, Regular Meeting Minutes.

Vice-Chairman Cox made a motion second by Trustee Eubanks to approve the Consent Agenda as written.

Yes: Cox, Eubanks, Engert, Fishburn

No: None Absent: Tate

5. Discussion and possible action on items removed from the Consent Agenda.

No items were removed from the consent agenda.

6. Discussion and possible action to approve Resolution No. 23-P01 A RESOLUTION OF THE PURCELL PUBLIC WORKS AUTHORITY APPROVING PARTICIPATION IN THE MUNICIPAL ELECTRIC SYSTEMS OF OKLAHOMA INC.'S MUTUAL AID AGREEMENT.

Mr. Bunn explained this allows our city to help other cities when needed and we can call on them for help.

Trustee Eubanks made a motion second by Trustee Engert to approve Agenda Item No. 6 as written.

Yes: Eubanks, Engert, Cox, Fishburn

No: None Absent: Tate

7. Discussion and possible action to approve Joint Resolution No. 23-C02/23-P02 A RESOLUTION APPROVING THE CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS PLAN AND THE ALLOCATIONS CONTAINED THEREIN.

Vice-Chairman Cox made a motion second by Trustee Eubanks to approve Agenda Item No. 7 as written.

Yes: Cox, Eubanks, Engert, Fishburn

No: None Absent: Tate

8. Discussion and possible action to approve updated Life-Threatening Situation Collection Policy and Procedures for the Purcell Public Works Authority.

Mr. Lohn noted this has not been updated since 1995. We added that we do have a list of providers that can help citizens who do not have the means to pay a bill.

Trustee Eubanks made a motion second by Trustee Engert to approve Agenda Item No. 8 as written.

Yes: Eubanks, Engert, Cox, Fishburn

No: None Absent: Tate

9. Discussion and possible action to approve the recommendation from OMAG to deny Claim No. 212443-1-BD (Cox).

Vice-Chairman Cox made a motion second by Trustee Engert to approve Agenda Item No. 9 as written.

Yes: Cox, Engert, Eubanks, Fishburn

No: None Absent: Tate

10. Discussion and possible action to write off bad debt for unpaid utility bills in the sum of \$68,506.93.

Vice-Chairman Cox asked about the collections group we used previously. Mr. Lohn noted very little recovery. When writing off bad debt it stays on the ledger and if someone applies for service again, they have to pay the previous balance and double the deposit amount before service can be reestablished.

Vice-Chairman Cox made a motion second by Trustee Eubanks to approve Agenda Item No. 10 as written.

Yes: Cox, Eubanks, Engert, Fishburn

No: None Absent: Tate

11. Discussion and possible action to approve Sullivan & Associates submission of plans, application, and permit fee to ODEQ for a new water well and 12” collector line at the Lexington Wellfield.

Mr. Bunn noted this was the same information that was on last month’s agenda. City Clerk noted it was on the City agenda and failed to include it on the PPWA agenda so this is simply the formality.

Vice-Chairman Cox made a motion second by Trustee Eubanks to approve Agenda Item No. 11 as written.

Yes: Cox, Eubanks, Engert, Fishburn

No: None Absent: Tate

12. Discussion and possible action concerning a quarterly report from Chris Wright, CEO Purcell Municipal Hospital.

Mr. Wright deferred the reporting to Renea Barber, Financial and Operations Manager. Gross revenue for December \$2.4 million; net operating surplus \$128,000.00; expenses \$1 million; old building expenses \$22,000.00; revenue over expenses \$402,000.00.

Ms. Barber noted she is putting something together for comparison from December 2021 to December 2022 so we can see side by side. December 2021 books showed to be \$721,000.00 over expenses (included \$991,000 PPP loan forgiveness) taking that out we were \$270,000.00 under expenses in 2021 without the PPP.

Total assets \$5.4 million.

December 2022, we had 26 inpatients in December 21 had 16.

ER jumped to 847, 20 left without being seen so that left 827 and in December 2021 we only had 643.

Mayor Fishburn asked if the 10 beds were ever full and patients having to be turned away. Ms. Barber noted only patients have been due to acuity level and not for lack of beds. Also noted there have been instances where the ER bays were full and the overflow had to be moved to the pre and post op rooms that have been outfitted as overflow rooms.

General discussion was had between council and Chris Wright concerning the hospital.

No action taken.

13. Discussion and possible action concerning a quarterly report from Jackie Wadley of Wadley’s EMS.

Jackie Wadley presented. Wadley’s and the hospital have been communicating well to manage the flow of patients.

Last quarter of 2022: 285 calls in Purcell (78 refusals; 207 transports; 141 to Purcell, 56 to Norman, 2 to St. Anthony’s, 1 trauma to OU and 7 to other facilities); total of 144 transfers in the quarter; no inappropriate bypasses (first time to have no inappropriate bypasses). Currently 8 full time paramedics, 12 part-time paramedics, 7 advanced EMT (4 full/3 part), 10 full time basic EMT’s and 8 part time basic EMT’s. (Summary: 25 full time employees and 23 part time employees.) Mayor Fishburn asked about recruitment. Mr. Wadley stated retaining employees hasn’t been an issue, employees seem to prefer the smaller volume service areas.

Mr. Wadley noted that he heard Mercy is pulling out of Pauls Valley.

No action taken.

Mayor Fishburn declared the meeting to be in recess in order to go into the Purcell Economic Development Authority Meeting at 7:52 p.m.

*Mayor Cox declared the City Council Meeting and the
Purcell Public Works Authority in joint session
in order to enter Joint Executive Session at 7:53 p.m.*

- 14. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O.S. 307 § (B) (3).**
- a. Discussion and consideration concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.

Trustee Eubanks made a motion second by Trustee Engert to enter into joint Executive Session at 7:53 p.m. with the following persons entering: Trustees who are present, Trust Attorney, Trust Manager and Trust Treasurer.

Chairman Fishburn declared the Council has returned from Executive Session at 8:09 p.m.

- 15. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH (25 O.S. 307 § (B) (3).**
- a. Discussion and consideration concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.

No action taken.

16. Trustee comments.

Vice-Chairman Cox

How are the new directions on 9th Street working. Mr. Bunn noted that he had not received any complaints. Chief Elmore stated that he believed it to be going well. The only complaint was at the beginning of the year was the backup for drop off and pick up times. Didn't appear to be an issue about a week in. Mayor Fishburn noted that he lived in the area and the only comment he had was the intersection at VanBuren & 8th is taking some getting used to after it being a 4 way for years.

Trustee Engert:

None.

Trustee Tate:

Absent.

Trustee Eubanks:

None.

Chairman Fishburn:

Thanked everyone for all they do.

17. General Manager and staff comments.

Mr. Bunn: Would like to revisit with SSM and have them explain employee situation because he

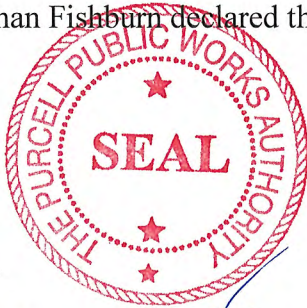
feels like the employee numbers of SSM employees have been increasing. Also, Tom Cole will be touring the new hospital on February 14 at 2:30 p.m.

Mr. Lohn: Budget packages went out last week to the departments.

Mrs. Millsap: Will be here for the regular meeting in April then will be gone for the remainder of the month.

18. Adjourn.

Chairman Fishburn declared the meeting to be adjourned at 8:18 p.m.



Approved this 6th day of March 2023



Graham Fishburn, Chairman

Attest:



Andrea Millsap, Secretary

